



**GEORGIA STATE UNIVERSITY
RELIGIOUS ACCOMMODATION APPEAL FORM**

Contents of this appeal may be shared only as necessary to consider the granting and/or implementation of an appropriate accommodation.

For questions regarding your appeal, please contact the Office of Opportunity Development and Diversity Education Planning (ODDEP) at 1 Park Place South, Suite 527 Atlanta, GA 30303 or at 404-413-2563 / equalopportunity@gsu.edu

INSTRUCTIONS: The appeal form should be completed in its entirety and submitted via email to: equalopportunity@gsu.edu with attention to the Associate Vice President for Human Resources/ODDEP within five (5) calendar days of the initial decision. To consider your appeal request for a religious accommodation in the employment setting and to begin the interactive process, please provide the following information.

Requestor Information

Name of Requestor: _____ Date: _____

Status (Check one): Faculty ___ Staff ___ Temp ___ GRA/GA ___ Student-Employee _____

Address: _____ Phone: _____

GSU Email: _____ How do you prefer we contact you? Phone ___ Email ___ Mail ___

Supervisor Information

Name of Immediate Supervisor: _____

Position/Title: _____ Dept./College/Unit: _____

Work Phone: _____ Work Email: _____

PLEASE PROVIDE RELIGIOUS ACCOMODATION APPEAL INFORMATION:
