*Any faculty or staff retiree from the University System of Georgia (USG), a State of Georgia agency, or a State of Georgia public school system must be approved by the Board of Regents (BOR) prior to hire.

1. The unit determines whether a potential employee is a retiree as defined above.

2. After the unit ensures that the retiree has had a 30-day break in service, the unit must complete a “Retiree Form” and forward, along with the hiring packet, to the MFE representative.

3. The MFE representative then completes the hiring process.